

REQUEST FOR QUOTATION (THIS IS NOT AN ORDER)		THIS RFQ <input type="radio"/> <input type="radio"/> NOT A SMALL BUSINESS SET-ASIDE		PAGE OF PAGES 1 1	
1. REQUEST NO. SGT50015QN001-C	2. DATE ISSUED 25-Feb-2015	3. REQUISITION/PURCHASE REQUEST NO.	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING	
5a. ISSUED BY U.S. EMBASSY GUATEMALA - NAS / PROCUREMENT SECTION			6. DELIVER BY (Date) To be Determine		
5b. FOR INFORMATION CALL (NO COLLECT CALLS)			7. DELIVERY <input type="radio"/> FOB DESTINATION <input type="radio"/> OTHER (See Schedule)		
NAME Ingrid Galvez galvezi@state.gov		TELEPHONE NUMBER AREA CODE NUMBER 502 2311-7010		9. DESTINATIONS	
8. TO:			a. NAME OF CONSIGNEE U.S. EMBASSY GUATEMALA / INL		
a. NAME		b. COMPANY		b. STREET ADDRESS 1a. Avenida 7-59 zona 10	
c. STREET ADDRESS			c. CITY GUATEMALA, CITY		
d. CITY GUATEMALA, CITY		e. STATE GT	f. ZIP CODE	d. STATE GT	e. ZIP CODE 1010
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS (Date) 13-Mar-2015		IMPORTANT: This is a request for information and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotation must be completed by the quoter.			
11. SCHEDULE (Include applicable Federal, State and local taxes)					
ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
1	Laptop with Processor Intel Core i5, Operating system: Window 8 in Spanish with recovery CD, Network card 10/100/1000, Hard Drive 320 GB 7200 rpm SATA, Optic Unit: 16X DVD +/- RW, Video Card 512MB NVIDIA, Flat Panel LCD Monitor 14.1", Memory 4GB, spanish keyboard, Resource CD drivers and media for Windows and Office.	1	EA	Q0.00	Q0.00
2	Desktop Computers Processor Intel Core i5, Windows 8 in spanish with recovery CD, Memory 4GB, Network card 10/100/1000, hard drive 320GB, 7200 rpm SATA Optic Unit: 16X DVD+/-RW, Video Card 512 MB NVIDIA Flat Panel LCD Monitor 19", spanish keyboard, optical wheel mouse, resource CD drivers and media for Windows & Office.	2	EA	Q0.00	Q0.00
NOTE: SEE ATTACHED SPECIFICATION / VER ESPECIFICACIONES ADJUNTAS DELIVERY LOCATION: 1a Ave. 7-59, zona 10 TERMS AND CONDITIONS: * Price should be in Quetzales & include IVA * U.S. Embassy will provide IVA Exemption form * Method of payment: Credit Card , after service(s) or goods have been received.					SUB-TOTAL Q0.00 (-)DESCUENTO Q0.00 TOTAL Q0.00
12. DISCOUNT FOR PROMPT PAYMENT		a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS NUMBER PERCENTAGE
NOTE: Additional provisions and representations <input type="radio"/> are <input type="radio"/> are not attached.					
13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION
a. NAME OF QUOTER					
b. STREET ADDRESS			16. SIGNER		
			a. NAME (Type or print)		b. TELEPHONE
c. COUNTY GUATEMALA, CITY					AREA CODE

d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type of print)	NUMBER
GUATEMALA, CITY	GT			